



# YEARLY STATUS REPORT - 2020-2021

## Part A

### Data of the Institution

#### 1.Name of the Institution

THE ADONI ARTS AND SCIENCE  
COLLEGE

- Name of the Head of the institution **DR M AYYAPPA**
- Designation **PRINCIPAL IN-CHARGE**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **08512231345**
- Mobile No: **9849363921**
- Registered e-mail **adonicollegeiqac@gmail.com**
- Alternate e-mail **adonicollege@gmail.com**
- Address **yemmiganur road**
- City/Town **ADONI**
- State/UT **ANDHRAPRADESH**
- Pin Code **518302**

#### 2.Institutional status

- Type of Institution **Co-education**
- Location **Rural**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **RAYALASEEMA UNIVERSITY**
- Name of the IQAC Coordinator **Dr. M.Bala Swamy**
- Phone No. **08512230582**
- Alternate phone No. **08512231345**
- Mobile **7981660343**
- IQAC e-mail address **adonicollegeiqac@gmail.com**
- Alternate e-mail address **adonicollege@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

[www.adonicollege.com](http://www.adonicollege.com)

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

[https://drive.google.com/drive/folders/14LKuyWzJAiOtENRM97bAzNs6ayyIISBw?usp=share\\_link](https://drive.google.com/drive/folders/14LKuyWzJAiOtENRM97bAzNs6ayyIISBw?usp=share_link)

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B++</b>	<b>81.70</b>	<b>2007</b>	<b>31/03/2007</b>	<b>30/03/2012</b>
<b>Cycle 2</b>	<b>B</b>	<b>2.21</b>	<b>2014</b>	<b>21/02/2014</b>	<b>20/02/2019</b>

**6. Date of Establishment of IQAC**

**01/06/2010**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>0</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC

[View File](#)

**9.No. of IQAC meetings held during the year**      **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?      **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report      [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?**      **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

Starting online classes for UG Classes during the pandemic times  
Training the teachers in engaging online classes for the UG Students  
Sensitizing the students on how problems to be overcome in virtual classes.

Community service programs of NCC Cadets & NSS Volunteers during the pandemic times

The IQAC coordinates the functioning of different committees like Admission Committee, Examination committee, Grievance redressal committee, etc

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
to conduct an Orientation program for the faculty in training them in taking online classes.	Online classes successfully conducted.
to purchase a Four user Google plus license to conduct online classes to the students.	A Four user Google plus license was purchased which helped the staff and students conduct online classes
Community service programs of NCC Cadets & NSS Volunteers during the pandemic times	Braving the Pandemic , the NCC Cadets and NSS Volunteers actively involved in many Community service programs
Encourage the staff to use ICT Tools in T & L	ICT Tools in T & L are extensively used

**13. Whether the AQAR was placed before statutory body?** No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

**Part A****Data of the Institution**

<b>1.Name of the Institution</b>	THE ADONI ARTS AND SCIENCE COLLEGE
• Name of the Head of the institution	DR M AYYAPPA
• Designation	PRINCIPAL IN-CHARGE
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08512231345
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• Pin Code	518302
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• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	RAYALASEEMA UNIVERSITY
• Name of the IQAC Coordinator	Dr. M.Bala Swamy
• Phone No.	08512230582

• Alternate phone No.	08512231345				
• Mobile	7981660343				
• IQAC e-mail address	adonicollegeiqac@gmail.com				
• Alternate e-mail address	adonicollege@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="http://www.adonicollege.com">www.adonicollege.com</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://drive.google.com/drive/folders/14LKuyWzJaiOtENRM97bAzNs6ayyIISBw?usp=share_link">https://drive.google.com/drive/folders/14LKuyWzJaiOtENRM97bAzNs6ayyIISBw?usp=share_link</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	81.70	2007	31/03/2007	30/03/2012
Cycle 2	B	2.21	2014	21/02/2014	20/02/2019
<b>6.Date of Establishment of IQAC</b>			01/06/2010		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	0	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			4		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have			No		

been uploaded on the institutional website?	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
Starting online classes for UG Classes during the pandemic times	
Training the teachers in engaging online classes for the UG Students	
Sensitizing the students on how problems to be overcome in virtual classes.	
Community service programs of NCC Cadets & NSS Volunteers during the pandemic times	
The IQAC coordinates the functioning of different committees like Admission Committee, Examination committee, Grievance redressal committee, etc	
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	

Plan of Action	Achievements/Outcomes
to conduct an Orientation program for the faculty in training them in taking online classes.	Online classes successfully conducted.
to purchase a Four user Google plus license to conduct online classes to the students.	A Four user Google plus license was purchased which helped the staff and students conduct online classes
Community service programs of NCC Cadets & NSS Volunteers during the pandemic times	Braving the Pandemic , the NCC Cadets and NSS Volunteers actively involved in many Community service programs
Encourage the staff to use ICT Tools in T & L	ICT Tools in T & L are extensively used

<b>13.Whether the AQAR was placed before statutory body?</b>	No
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Nil	Nil

<b>14.Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2020-21	22/02/2022

<b>15.Multidisciplinary / interdisciplinary</b>
<p>In NEP -20, There's a greater stress on the Multidisciplinary / interdisciplinary learning among other aspects. The Institution realises the importance of such learning. The Institution adheres to the UG Common Core Syllabus given by the A P State Council of Higher Education (APSCHE) wherein interdisciplinary learning is promoted to certain extent by providing an option to study Arts subjects by Science students and vice versa. There are 4 Life Skill Courses as well as 4 Skill Development Courses to be chosen in the I &amp; II Semesters of UG. The students can opt for any four courses among the ten Life skill Courses and another four among</p>



Skill Development Courses. A beginning has been made. Steps will be taken to extend / promote such a learning in future subject to caveat that the Institution is not empowered to design / alter the existing Academic set up as far as curriculum.

#### **16.Academic bank of credits (ABC):**

Academic Bank of Credits (ABC) is a virtual/digital storehouse that contains the information of the credits earned by individual students throughout their academic career. The Institution understands the significance of registering and opening an Academic Bank Account on ABC portal ([www.abc.gov.in](http://www.abc.gov.in)). The Institute will take necessary steps to generate awareness among the students about the advantages of opening a digilocker Account.

#### **17.Skill development:**

The major thrust of NEP-20 has been Skill Development. The Institution has been identified as Nodal centre of Skill Development of Andhrapradesh. The Skill Development of Andhrapradesh in collaboration the Student Placement Cell of the Institution has opened a training centre on the college campus. The Centre is fully furnished with an LCD Projector, a PC, a Printer and Internet connectivity. The Centre has received TABs and Laptops to be used by the students during the training sessions. A Resource Person attached to the centre monitors the Training Activities. The Centre has arranged several training sessions to the students during the academic year and organized a Campus Recruitment Drive as well. It also guides the students who wish to attend off campus Placement Drives. It also guides the students who wish to attend off campus Placement Drives. Thus, the Institution is able to provide an avenue to the students where they can develop / improve employability skills while pursuing their studies.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The Institution understands the importance of teaching Indian Culture and imparting the knowledge of Ancient civilizations. Necessary initiatives will be taken up in future.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Every Course and Program offered to the students is designed to achieve certain outcome. Student centric teaching, Testing and evaluation are the tools to gauge outcome of various courses offered in the Institution. The Curriculum designers state it clearly in the prescribed syllabus. All the teachers are aware of the outcomes to be achieved of their respective subjects and they prepare their lessons and tests in a way they obtain the desired outcome. As the faculty of the Affiliated College, we have to implement the curriculum and Evaluation process as envisaged by the A P State Council of Higher Education (APSCHE) and the same, in turn, is approved by the University. In order to get maximum leverage, the faculty reinforces the outcomes to be achieved during the course of learning and the students are made to realise the same.

#### **20.Distance education/online education:**

There is an IGNOU Study Centre on the Campus. The Institution has been encouraging the students to pursue Diploma and Certificate Courses offered by the Study Centre. Many students have registered for various Certificate Courses. Thus, the Institution is trying to promote blended learning.

### **Extended Profile**

#### **1.Programme**

1.1 14

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

#### **2.Student**

2.1 838

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 445

Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 495

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 22

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 0

Number of Sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>14</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>838</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>445</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>495</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>22</b>
File Description	Documents
Data Template	<a href="#">View File</a>

3.2	0
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	54
Total number of Classrooms and Seminar halls	
4.2	150000
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	177
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution understands the importance of preparing the Academic schedule for the Academic year. At the commencement of the Academic year, the Institution receives the Academic Calendar from the University. It is placed in the IQAC for necessary approval. Once approved, it is circulated among the Departments of the college. A copy of the Academic Calendar is published in the Student Handbook published in the beginning of the Academic year every year, thus it is given a wide publicity. The faculty strictly adheres to the Academic Calendar in completion of syllabus as well as conducting s of the Internal Exams. It also helps the faculty to schedule other Academic Activities like Departmental seminars, Quiz programs besides extra-curricular Activities. The IQAC ensures effective implementation of the Academic Calendar. The IQAC gives necessary guidelines to the faculty regarding the execution, preparation of necessary documents pertaining to teaching, learning and evaluation. The IQAC constitutes necessary

committees like the Examination Committee, etc for effective implementation. It inculcates Academic discipline among the staff and the students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution strictly adheres to the Academic Calendar sent and subsequently approved by IQAC in conducting Internal Assessment without deviating from the prescribed schedule and pattern set by the University. As the Academic Calendar is published in the college Handbook given to all students, the students plan their studies accordingly. The Internal Assessment marks allocation is uniform in all subjects and question paper pattern is prepared in a way to help the students to excel in External Exams. Usually, two Internal exams are conducted for each subject in a Semester and an average score of these two tests is calculated and recorded in the University web portal for addition to the External Marks. After first Internal exam, the students who did not perform well in the test are suitably advised to better their score in the subsequent exams, particularly External exam. Mock practical exams are conducted prior to the Public Practical exam. The students are intimated the batch wise schedule in the departmental notice boards and these exams are conducted as per the schedule. It enables the students to face public exams with a greater self-confidence.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic**

**B. Any 3 of the above**

**bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

4

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The main purpose of the curriculum is the holistic development of the students who need to be sensitised towards many matters of concern in the society like Gender related issues, Environmental conservation, human values and professional ethics, etc. In The UG curriculum designed by A P State Council of Higher Education (APSCHE) subsequently approved by the university, there are courses like Human Values and Professional Ethics, Indian Culture & Science, Environmental Education, etc. These subjects sensitise the students about these important social issues. Besides, several activities are conducted and programs are organised by the Women Empowerment Cell, NCC Cadets and NSS Volunteers. Awareness programs about Women Rights, Sexual Harassment, Ragging are conducted regularly under the aegis of the Women Empowerment Cell. Important Days like Earth Day, Water Day, Voters Day, Constitution Day, Human Rights Day, etc are celebrated with fervour and taking rallies in the town.



**Blood Donation camps and Tree Plantation Drives on the sprawling campus are organised.**

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### **1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### **1.3.3 - Number of students undertaking project work/field work/ internships**

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students Teachers Employers Alumni**

**D. Any 1 of the above**

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**890**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of**

supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

799

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The students who join UG Courses hail from various Social Economic and Academic backgrounds. They are sensitised to become aware of the difference between their previous learning with the present learning methodologies and to upgrade themselves in the light of the new pattern of study at UG level that varies from the School and Junior college levels. The students are being trained to cope with the learning objectives of higher education, acquainting them with the objectives of the higher education, semester examination system, and CBCS pattern. The teaching fraternity involved in the programme sensitises and enlightens the students about new Academic Ambience. The class wise in charge faculty collect the students' profile that contains the complete information about them. Each faculty thoroughly analyses the profile of the students and classifies the different capabilities and needs and requirements of the students. In this process, the slow learners are identified, particularly in Commerce and Computer Science Classes, who didn't opt for these subjects in their previous course of study. Remedial measures such as conducting a Bridge Course at the initial stages of learning helps the slow learners to aid / improve their learning.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2457	80

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The students who join UG Courses hail from various Social Economic and Academic backgrounds. They are sensitised to become aware of the difference between their previous learning with the present learning methodologies and to upgrade themselves in the light of the new pattern of study at UG level that varies from the School and Junior college levels. The students are being trained to cope with the learning objectives of higher education, acquainting them with the objectives of the higher education, semester examination system, and CBCS pattern. The teaching fraternity involved in the programme sensitises and enlightens the students about new Academic Ambience. The class wise in charge faculty collect the students' profile that contains the complete information about them. Each faculty thoroughly analyses the profile of the students and classifies the different capabilities and needs and requirements of the students. In this process, the slow learners are identified, particularly in Commerce and Computer Science Classes, who didn't opt for these subjects in their previous course of study. Remedial measures such as conducting a Bridge Course at the initial stages of learning helps the slow learners to aid / improve their learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institute has utilised UGC-BSR Grants and augmented its Laboratories. All of them are fully furnished with requisite

equipment and other ICT Tools (LCD Projector, PCs, audio-visual equipment etc) which are used extensively by the faculty and the students in T&L Process, thus e-learning is promoted. The Institute also 20mbps has Internet connectivity by which Internet can be accessed in all the labs and other vital installations. During the pandemic times, virtual classes were engaged only due to the availability of ICT Infrastructure. When ICT is integrated into lessons, the students become more engaged in their work. It is observed that the technology provides different opportunities to make it more fun and enjoyable. The college library subscribes to NLIST by which a repository of e-journals is accessed in e-learning center which houses 30 Computers with Internet connectivity.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

0

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

24

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institute is affiliated to Rayalaseema University which is in turn governed by the A P State Council of Higher Education (APSCHE) in the Academic matters. In the CBCS System, there's provision for Internal as well as External Assessments for which 30% and 70 % of marks allocated respectively in all the subjects and the question paper pattern is prepared in a way to help the students to excel in External Assessment. Usually, two Internal exams are conducted per each subject in a Semester and an average score of these two tests is calculated and recorded on the University web portal for addition to the External Marks. After first Internal exam, the students who did not perform well in the test are suitably advised to better their score in the subsequent exams, particularly External exam. Mock practical exams are conducted prior to the Public Practical exam. The students are intimated the batch wise schedule in the departmental notice boards and these exams are conducted as per the schedule. It enables the students to face public exams with greater confidence level.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Internal Assessment is paramount in the T & L Process of CBCS System. 30% of marks are allocated for the Internal Assessment in all subjects. The Examination committee oversees the conduct of Internal Assessment in the Institution. Usually, two Internal exams are conducted per each subject in a Semester and an average score of these two tests is calculated and recorded on the University web portal for addition to the External Marks. After first Internal exam, the students who did not perform well in the test are suitably advised to better their score in the subsequent exams, particularly External exam. If there are any grievances regarding the evaluation, the students are advised to bring the matter to the department concerned for early and fair redressal. If any grievance couldn't be resolved at the department, there's mechanism to bring such matter(s) to the Examination Committee (No such case has been reported so far). Mock practical exams are conducted prior to the Public Practical exam. The students are intimated the batch wise schedule in the departmental notice boards and these exams are conducted as per

the schedule.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Every Course and Program offered to the students is designed to achieve certain outcome. Student centric teaching, Testing and evaluation are the tools to gauge outcome Based Education. Curriculum designers state it clearly in the prescribed syllabus and the same communicated to all the stakeholders. In order to get maximum leverage, the faculty reinforces the outcomes to be achieved during the course of learning and the students are made to realise the same. The faculty understands that optimal realisation of Course Outcomes depends several factors. As the Affiliated College, the Institution is constrained to implement the curriculum and Evaluation process as envisaged by the A P State Council of Higher Education (APSCHE) in turn ratified by the University. In order to obtain Course outcomes in their respective subjects, the faculty prepare their lessons and tests which may reflect the desired outcome without deviating from the University prescribed pattern.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://adonicollege.com/uploads/gallery/media/programme%20outcomes.pdf">https://adonicollege.com/uploads/gallery/media/programme%20outcomes.pdf</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

As the Affiliated College, the Institution is constrained to implement the curriculum and Evaluation process as envisaged by the A P State Council of Higher Education (APSCHE) in turn ratified by the University. In order to obtain Course outcomes



in their respective subjects, the faculty prepare their lessons and tests which may reflect the desired outcome without deviating from the University prescribed pattern. This process may reflect the Program and Course outcomes to some extent. The Institution endeavours to know if the Program and Course outcomes are achieved by including some questions pertaining to this aspect in the Feedback system and in its interaction with the stakeholders. The results of such an exercise help it to reassess and rejig the gamut of T & L Process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

495

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://adonicollege.com/page/student-satisfaction-survey>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

#### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Institution has two Platoons of NCC Boys 28 (A) BN Kurnool and two Platoons of Girls Units. Besides, there are three NSS

Volunteer units. All of them are actively involved in the Community service as well as social awareness programs throughout the year. Enrolment into NCC & NSS is taken up immediately after admissions for the I year Courses. These Cadets and Volunteers are sensitised to participate in Community Service initiatives.

Given below are the details such programs.

#### NCC Cadets & NSS Volunteers

- regularly conduct Blood Donation Camps.
- Participate in Clean & Green Programs on & off the campus
- Take out Rallies in the town to generate awareness about social issues like "Save Girl Child", "AIDS Control",
- Celebrate important Events throughout the year like: "(Rashtriya Ekta Diwas)", etc
- They generated awareness about the precautions to be taken during Covid and distributed Masks & Sanitizers among the households in Adoni Town.

NCC Cadets participate in various camps organized in various parts of the Country.

The services of these cadets are solicited for maintenance of Queues and rendering voluntary service in nearby Urukunda Eranna, Mantralayam Raghavendraswamy and Ranamandala Anjaneya swamy temple during auspicious occasions when there's heavy rush of pilgrims.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

10

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Adoni Arts & Science College was established on a 40 Acre Campus in 1962 to cater to the educational needs of the poor students in Rayalaseema Region of Andhrapradesh. Since the inception of the college, its primary objective has been to impart quality Higher Education to the poor. Augmenting the Infrastructural facilities on the campus is a step in that

direction. Thanks to the financial Assistance from the UGC, the Successive State Governments and the Philanthropists, the College boasts of excellent Infrastructural facilities in Kurnool district. Today, the college has 50 well ventilated class rooms. State of the Art facilities in all the Science laboratories, three Computer labs with around 200 Computers with 20 mbps Internet facility, six class rooms with ICT Tools (LCD Projectors, Audio-visual equipment) and fully Automated library. Besides, there are separate hostels for boys and girls. There is a Health Centre on the Campus in which a Qualified medical practitioner attends to Health-related issues of the students and the staff. There a branch of Union Bank of India on the Campus for the students and the Staff .

The fully automated library has more than 60000 books. All these helps All round development of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has sprawling play grounds of 8 Acres. An Out Door Stadium and an Indoor Stadium were constructed with the financial Assistance of UGC. The former has an Athletic track and a cricket pitch and the latter has 5 Badminton & Shuttle Courts. Besides a well-equipped Gymnasium, there are separate Courts to play Basketball, Hockey, Kho-kho and other outdoor games. All these Sports Infrastructure and facilities are extensively used by the students of the Institution as well as general public. The Authorities host various Tournaments. The Institution has an open-Air Stage where cultural events are organised. Coinciding with the Golden Jubilee celebrations of the college in 2012, a spacious Golden Jubilee Hall was constructed with the financial Assistance of the UGC. The college students use it for conducting various Quiz and other competitions. The state Government Employees use it for conducting review meetings regularly. To provide uninterrupted power supply during the programs, there are two generators of 22 & 20 KV Capacity and two AVCs of Jindal Company. Thus, the Institution boasts of good and spacious grounds and stadia

besides sports infrastructure for the use of the students and general public.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

15

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6130893

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>



## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Adoni ARTS AND Science College library is fully automated with Integrated Library Management System (ILMS) supported by 'Libsoft' Software, version 9.8.0 designed and developed by Environ Software Pvt ltd, Bangalore based on the needs of the college in 2011.

The college library is located in a separate building (6830.66 sq.ft),. Libraries are equipped with over 62,319 books, 60 CD/DVDs, 84 Journals, Periodicals, and 09 Newspapers. An average amount of Rs.95886-00 have been spent for the purchase of books, e-books, subscription to journals / e-journals during the Financial Year 2018-2019.

#### 1. Digital Databases and ICT Services:

The information retrieval systems in libraries enable the exchange of information and the following are the key features:

- Provision of access to online e-resources and databases of INFLIBNET (N-LIST-Programme)
- Separate digital section is available with 32 computers for accessing digital resources available in the form of CDs/DVDs & NLIST .
- Provision of access to old question papers, news paper clippings and college archives through Institutional Digital Repository.
- Institutional membership in INFLIBNET (N-LIST).
- The library provides free open e-resources through "AAS COLLEGE LIBRARY WHATSAPP group" to the faculty and students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe- A. Any 4 or more of the above

**resources**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)****4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0.11

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year**

92

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The Institution has separate Computer Labs for the departments of Computer Science & Commerce which house around 200 computers. Besides, there are Computers in all the Departments, the Office

and the fully Automated Library. All these computers are connected by 20 mbps Internet connectivity and wi-fi. The IT Infrastructure plays a pivotal role not only in the T& L Process but also in transparent and efficient Administration. The IT Hard ware and Software are regularly updated as and when it is found to be necessary. The college library makes use of LIBSOFT Automation software which gets regularly updated to meet the changing needs of the library. The college office is fully automated. In order to get uninterrupted and speed Internet connectivity and wi-fi to all the Computers on the Campus, a300 mbps band width Internet connection from Bharath Fibre Net is being used in the college. The Institution plans to upgrade the existing speed keeping view the future needs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

250

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

2863867

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institution follows the Standard operating Procedure for the maintenance and augmentation of infrastructure on the Campus 1.

**Science laboratories:** The maintenance of science laboratories is carried out by the respective departments under supervision of the in charge of the department with the sub staff (Lab attendant). Before the commencement of the academic year, an internal lab audit is conducted to verify the articles as per the entries in the Stock Registers and their working condition by the respective departments. Minor repairs of the articles are undertaken with contingency funds. At the end of each academic year annual verification committee is constituted for the verification of the articles with the Stock Registers and in-charges are instructed to update the Stock Registers.

**2. Library:** The librarian along with his sub staff maintains the library with existing procedures and rules. Stock Registers, Accession Registers, Issue Registers are being maintained and updated from time to time.

**3. Sports Equipment:** The Physical Director maintains the gym and sports equipment in the college. The maintenance of other infrastructural facilities like RO water plant, campus cleaning, washrooms, electrical and plumbing works is done by the supporting staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2113

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**E. none of the above**

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

16

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

14

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Administration of the Institution is decentralised. In the beginning of the Academic year, The Principal constitutes various committees with the Principal as Ex-officio Chairman and appoints a Convenor for each committee. The Convenor co-opts the members of the respective committee. In the process, in order to air their views and concerns on various matters of Academic interest, from two to four student representatives on the basis of merit are nominated on these committees on the advice of the Convenors. The inputs given by the students in the matters relating to curricular, co- curricular and extracurricular



activities that take place in the college is vital.

Thus, the Students have representation in the following committees. 1. Student Grievance and Redressal Committee 2. Women Empowerment Cell 3. Cultural Committee 4. Sports Committee 5. Library Committee 6. Special Fee Committee

7. Purchase Committee These committees meet at regular intervals and discuss relevant matters. The students actively take part in organising National festivals, Sports Day and any other Important event organized on the Campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institution has an Alumni Association and it is actively contributes to the development of the Institution. But, it is not yet regisered.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Since the inception of the Institution in 1962, its primary objective has been to impart quality Higher Education to the poor. The same ideals are embedded in its Vision & Mission Statement which is subsequently redefined to reflect the changed times. .

##### Vision

The Adoni Arts & Science College devoutly aspires

- To impart Quality Higher Education to the student youth hailing primarily from a rural background.
- To make effective use of Advanced technology to improve the quality of Pedagogy as well as self-learning techniques.
- To give training in Communication Skills & Soft Skills and provide good command over English language thereby enhancing their employability.
- To arrange Placement Drives on the campus by inviting various reputed industrial establishments.
- To regularly conduct in-house session for the Personality Development of the student youth.

##### Mission

- Motivating the students to face the challenges of life.
- Installing the spirit of Nationalism and Socialism in the students.
- Inculcating ethical principles and human values in the youth.
- Imparting the ability to face the competition from their peers from Metropolitan & Urban backgrounds.
- Helping the students to overcome their sense of diffidence in facing new challenges by augmenting their skills.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution being Aided, the Chairman of the college is the head of Manging Committee and the Secretary & Correspondent is vested with all powers pertaining to the Institute. But the Principal and the faculty enjoy functional autonomy in respect of all Academic matters. The Principal being the head of the Institution, He/she takes major decisions pertaining to academic, administrative and other matters in consultation with the Senior faculty. Various committees in which the students and the staff are members are framed for the successful conduct of various functions and activities. The Committee Conveners and in charges of the departments have functional autonomy to decide on the various departmental events. The conveners and in charges of the departments play a crucial role in decentralising the resources by scheduling the activities of the department and assigning responsibilities to the respective department faculty. They are also involved in proposing the framing timetable, subject allocation, assigning department coordinators for various committees, organizing Seminars and Workshops, arranging Field visits etc. Thus, decentralization provides efficient and transparent administration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institution has always been working with a Strategic plan in respect of achieving Academic Excellence, imparting employability skills and inculcating social values among the students.

**Academic Excellence:** The Institution's raison d'être has been to impart Quality Education to the students, hence it's embedded in the Institution's Vision & Mission Statement. The Institution encourages the faculty to attend webinars and workshops to improve the quality of T & L. The students are guided to register themselves in relevant Certificate Courses offered by IGNOU as they may improve employability skills. The Institution is planning to involve the Alumni of the college in 'Knowledge Sharing Program' by which the Alumni share skill-based knowledge with the students thereby enriching their knowledge and employability skills. Furthermore, the Institution plans to involve Skill Development Council in training and organizing Placement Drives on the campus. To inculcate civic sense and social responsibility among the students, the NSS Volunteers and the NCC Cadets are involved in many Outreach programs. There has been a great demand from the students to enrol themselves as NCC Cadets as it instils patriotism and discipline among the students besides offering potential to serve in the Army.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://adonicollege.com/page/vission-and-mission">https://adonicollege.com/page/vission-and-mission</a>
Upload any additional information	No File Uploaded

### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from

policies, administrative setup, appointment and service rules, procedures, etc.

The Institution is promoted by the Rotary Club of Adoni and managed by The Adoni College Educational Society. It is governed by the bylaws framed at the time of establishment of the Institution in 1962. It was established by the Philanthropists and Industrialists of Adoni Town with the primary objective of imparting Quality Higher Education to the poorer sections of the society. All the donors or their representatives constitute the General Body who elect the members of the Governing Body and the Board of Directors in Annual General Body Meeting besides electing the Chairman and the Secretary and Correspondent.

These bodies guide and monitor all matters pertaining to Administration and ensures effective implementation of the plans of IQAC. They undertake and ratify all appointments including that of the Principal abiding by norms and pertinent guidelines. They also ensure proper mobilization and utilization college funds. Subsequently, get the funds utilization audited by competent Agencies. In brief, these bodies corroborate effective implementation of the Institution's Vision & Mission Statement.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Management of the Institution provides various welfare schemes to all the teaching and non-teaching staff in recognition of their contribution towards its development and progress. The staff (both the teaching and non-teaching) of the college broadly fall into two categories viz, the Aided Staff that receive salaries and other financial incentives from the State Government and the Un-Aided Staff that work for the Consolidated pay being paid by the Management from its resources. The Management of the Institution takes good care of the Un-Aided Staff by timely payment of their salaries besides giving Annual Increment, 6 month full pay maternity leave for the female staff, partial reimbursement of medical expenses, etc The Institution extended the facility of Employee Provident Fund to the members of both Un Aided Teaching and Non-Teaching staff. Thus, it creates healthy, loyal and satisfied employees for the organisation and enhances the work efficiency. The Aided Staff are paid two months Earned leave encashment by the Management after their retirement. Of late, the State Government is providing the same facility. Moreover, the Management reimburses the TA & DA of the staff who attend any Seminars / workshops.

File Description	Documents
Paste link for additional information	<a href="#">0</a>
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal of the Teaching staff of the Institution is strictly done as per the norms of the Commissionerate of Collegiate Education (CCE) to gauge the abilities of the staff. There are well defined parameters to assess the performance of the Teaching staff. The assessment is done at the end of every academic year by a set of well-defined parameters pertaining to various academic activities and initiatives. Appraisal of the Teaching staff is taken into consideration for their career growth. The Government of Andhrapradesh has not evolved a mechanism / process to gauge the performance of the non-teaching staff. As and when, it is adopted, the same will be implemented in the Institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for



settling audit objections within a maximum of 200 words

The Institution, being an Aided one, receives grants as Budget from AP State Government towards the salary of the Aided Staff. In order to ensure transparency in utilization of the financial resources of the college, the accounts of the college are being audited regularly. The institutional accounts are audited by internal and external Auditors.

1. Internal Audit: The UGC accounts and Aided Sections Fee Accounts are regularly audited by the local auditors as well as by the Auditors deputed by the Commissioner of Collegiate Education A.P Vijayawada. The grants received from the UGC are audited by a Local Audit Agency prior to sending the Utilization Certificate. Un Aided Fee Accounts are audited by a Local Audit Agency.

2. External Audit: The external audit is done by the officials of the Accountant General, Government of India. (In recent times, External Audit has not taken place)

Following are the source documents that are reviewed during such audits: Cash books of different categories, service registers, register of increments, pay bills, pay bill register, leave account register, pay fixations, last pay certificates, allowances sanctioned, register of loans, register of recoveries, Attendance Registers, Pension register, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution has several sources of mobilization of funds for optimal utilization of Resources. The major resource of funds is generated through admission fees collected at the time of admission from the students who join Aided.as well as the self-financed courses. The amount so generated is utilised towards the payment of un-Aided staff who constitute a majority of work force of the Institution. Other major source of Institutional funding is development grants from the UGC. The college incurs expenditure on addition and up-gradation of capital assets like computers, ICT enabled teaching aids, laboratory equipment and apparatus and run day to day administration.

The Library has a E-Learning centre which houses 30 computers which are connected by Internet. A nominal fee of Rs 5/- per hour is charged for browsing the net. The income thus generated is utilized to meet the expenditure (electricity bill, net bill) to run the centre. There is an Indoor Stadium on the campus which was constructed with UGC Funds. There are six badminton courts in it. It is kept open for general public who pay monthly / Annual membership. The income thus generated is utilised for the maintenance of the Indoor Stadium.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the Institution follows Quality Assurance Strategies and Processes which accomplish the Vision and Mission Statement of the Institution by primarily focusing on methods to provide a need based and value-based education, to the poorer sections of the society. The Institution is always committed to provide quality Higher Education and student support services through appropriate teaching- learning strategies, evaluation and student-centred activities. The following are the initiatives institutionalized as a result of IQAC initiatives during the last five years are: Promoting ICT based & student centric Teaching and Learning,

Professional Development of the staff through Seminars

Continuous Comprehensive Evaluation of the students.  
Infrastructural Development of the Institution.

Focus on enriching Employability Skills & host Placement Drives

Encourage Community based social outreach programs by NCC & NSS Volunteers The IQAC strives to sustain quality in all activities of the institution, including teaching, learning, research and extension. The students are the main stakeholders of an educational system. Through the Student Satisfaction Survey, feedback of the main stakeholders is obtained and necessary measures are adopted to maintain quality education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teachers have autonomy with regard to Teaching Learning Process, their strategies are positively guided and checked at various levels as described below.

The Institutional set up reviews Teaching-Learning Process,

learning outcomes at frequent intervals at different platforms

- IQAC is an important avenue where major decisions pertaining to T & L are taken and reviewed through the Student Satisfaction Survey and feedback obtained from the main stakeholders. They are reviewed and necessary measures adopted to maintain quality education.
- The Institution regularly submits relevant data to NIRF for the Accreditation.
- In Departmental reviews involving lecturers in charge and teachers of the department concerned, Academic plan given by IQAC is ratified and results are reviewed periodically prior to the higher review by IQAC.
- In Staff Council meetings, issues pertaining to T & L are discussed initially sometimes so that a greater discussion can be taken up in IQAC Meetings.
- Peer review by the academic advisors of CCE, A.P during academic audit.
- Assessment of Annual Performance Indicators (API) The whole exercise has a reinforcing effect on implementation of curriculum.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Women Empowerment Cell (WEC) of the Institution was established to empower the girl students and the women staff and to sensitise them about their rights and avenues & opportunities open to them and ways to face new challenges in socio- economic and political spheres of life. The Cell initiates several programs throughout the year in this connection.

International Women's Day is celebrated every year on 8th March.

Besides organising the International Women's Day, a Legal awareness programme was organized to generate awareness about issues concerning women. There's a separate women's hostel for the girl students on the Campus which was constructed with the financial assistance of the UGC. To ensure a safe campus and a secured environment, the entire campus is under CCTV surveillance.

There're two NCC Platoons Girls (28 Bn (A)) besides a NSS Girls unit in which many girl students evince interest to enrol and take part in various social programs conducted by NCC & NSS.

The primary purpose of such an initiative is to achieve women empowerment as well as their holistic development.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#"><u>Organising the International Women's Day, a Legal awareness programme was organized to generate awareness about issues concerning women. There's a separate women's hostel for the girl students on the Campus which was constructed with the financial assistance of the UGC. To ensure a safe campus and a secured environment, the entire campus is under CCTV surveillance.</u></a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The Institution is located on a 40-acre sprawling campus and it is in the midst of lush greenery. There's a Botanical Garden on the campus maintained by the Dept of Botany. Lush greenery produces volume of solid waste. is accumulated in our college, The solid waste includes mainly falling leaves and waste papers. It is managed properly with the help of man power. Every day, the garbage is separated into renewable and non-renewable things. Renewable things are dumped in the pits, to prepare the organic manure for the garden plants and the non-renewable garbage was collected by the Grama Panchayat workers.

**E waste management:** The Institution is yet to formulate a policy on e-waste management.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

C. Any 2 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and**

D. Any 1 of the above

**energy initiatives are confirmed through the following**

- 1.Green audit**
- 2. Energy audit**
- 3.Environment audit**
- 4.Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>



7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Since the inception of the Institution, it has been one of its objectives, as envisaged in its Mission Statement, to inculcate the Universal Human Values among students. The Institution imparts holistic education through various value-based programs to the students emphasising the Core Values of Higher Education for their overall development. To inculcate moral and ethical values among the students, Motivational talks are arranged and major National festivals are celebrated with patriotic fervour. 'Human Values and Professional Ethics' has been made part of curriculum at UG level, thus these are part of Learning & Evaluation process.

Blood Donation camps are organised with the support of the NCC Cadets & NSS Volunteers on the campus. The blood groups of the students who are willing to donate during the emergencies are given to various hospitals. The personnel in those hospitals contact the lecturer in charge or donors in times of emergency for blood donation. Rallies are taken out to spread awareness about various issues like AIDS , Importance following traffic rules, eradication of child labour , etc concerning the well being of the general public

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Depts of Sociological Sciences organises programs commemorating important days in the calendar year like Voters Day, Human Rights Day. Rallies are taken out in the town & pledges are administered to the students on such important Days thus generating awareness about such matters of National Importance, besides inculcating the cherished values among the students and mould them as responsible citizens of the country.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**The Institution organizes National Festivals viz., Republic Day, Independence Day and birth anniversaries of the National Leaders, social reformers and eminent personalities with patriotic fervour to inculcate patriotic spirit among the students and promote national integration.**

**For this year's Republic Day Mr. Krishna , Commissioner, Adoni Municipality was the Chief on the occasion. All these programs are carefully organised by NCC Cadets and NSS Volunteers,**

wherein all the staff and the students take active part. Gandhi Jayanti, Rashtriya Ekta Diwas, Martyrs' Day etc are celebrated on the designated days, regularly every academic year. This is an opportunity not only to recall the sacrifices made the Great leaders but also to instil the virtues and the values they stood for in the young minds

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BLOOD DONATION TO THE NEEDY

**Objective:** Donate blood & save lives. Blood is needed for women with complications during pregnancy and childbirth, children with severe anemia, accident victims. The objective of the practice is to help such needy people during emergencies.

**The context:** Safe blood particularly blood of rare group variants is difficult to get during the emergencies. People face hardships in getting blood during such times. In order to help such people, the college students are encouraged to register themselves in the list of blood donors who may be contacted whenever needed.

**Practice:** With the help of local medical practitioners, blood group testing camp is organized with the assistance of college NSS Volunteers and NCC Cadets. The students who are willing to donate blood, register their names with the blood group specifically mentioned in it. Whenever a medical emergency arises, these personnel contact the NSS Officers to get the info regarding donors for blood donation.

**Evidence of success:** People in the need of blood contacted the donors in the college and received blood from the donors thereby

saving precious lives.

**Problems encountered & Resources required:** In case of rare blood groups, it's difficult to find the donors if they had recently donated blood.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Since its inception, the Adoni College has become one of the leading educational institutions in the Rayalaseema Region and has become synonymous for its academic excellence, discipline of its students, committed faculty and a high sense of social responsibility. Major initiatives of the institution in respect of introducing new courses and augmenting infrastructure to keep up with changing times has helped it realise the objectives envisaged in the Vision and Mission Statement.

The Institute has always tried to be in sync with the new trends in Education to remain relevant by adapting to new Teaching and learning methods or undertaking Community service even during the pandemic times. The volunteers of the Institution, braving the implications of the pandemic, have actively participated in Community service programs like maintenance of queues following social distancing protocols in public places, distribution of sanitizers and masks to the general public, conducting awareness programs about the precautions to be followed during the pandemic, etc. It has proven that the Institution always rises to the occasion and readily accepts new challenges and prepares the students and the staff to sync with changing times

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution understands the importance of preparing the Academic schedule for the Academic year. At the commencement of the Academic year, the Institution receives the Academic Calendar from the University. It is placed in the IQAC for necessary approval. Once approved, it is circulated among the Departments of the college. A copy of the Academic Calendar is published in the Student Handbook published in the beginning of the Academic year every year, thus it is a given a wide publicity. The faculty strictly adheres to the Academic Calendar in completion of syllabus as well as conducting s of the Internal Exams. It also helps the faculty to schedule other Academic Activities like Departmental seminars, Quiz programs besides extra-curricular Activities. The IQAC ensures effective implementation of the Academic Calendar. The IQAC gives necessary guidelines to the faculty regarding the execution, preparation of necessary documents pertaining to teaching, learning and evaluation. The IQAC constitutes necessary committees like the Examination Committee, etc for effective implementation. It inculcates Academic discipline among the staff and the students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution strictly adheres to the Academic Calendar sent and subsequently approved by IQAC in conducting Internal Assessment without deviating from the prescribed schedule and pattern set by the University. As the Academic Calendar is published in the college Handbook given to all students, the students plan their studies accordingly. The Internal Assessment marks allocation is uniform in all subjects and

question paper pattern is prepared in a way to help the students to excel in External Exams. Usually, two Internal exams are conducted for each subject in a Semester and an average score of these two tests is calculated and recorded in the University web portal for addition to the External Marks. After first Internal exam, the students who did not perform well in the test are suitably advised to better their score in the subsequent exams, particularly External exam. Mock practical exams are conducted prior to the Public Practical exam. The students are intimated the batch wise schedule in the departmental notice boards and these exams are conducted as per the schedule. It enables the students to face public exams with a greater self-confidence.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>	
4	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
0	
<b>1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>
<b>1.3 - Curriculum Enrichment</b>	

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The main purpose of the curriculum is the holistic development of the students who need to be sensitised towards many matters of concern in the society like Gender related issues, Environmental conservation, human values and professional ethics, etc. In The UG curriculum designed by A P State Council of Higher Education (APSCHE) subsequently approved by the university, there are courses like Human Values and Professional Ethics, Indian Culture & Science, Environmental Education, etc. These subjects sensitise the students about these important social issues. Besides, several activities are conducted and programs are organised by the Women Empowerment Cell, NCC Cadets and NSS Volunteers. Awareness programs about Women Rights, Sexual Harassment, Ragging are conducted regularly under the aegis of the Women Empowerment Cell. Important Days like Earth Day, Water Day, Voters Day, Constitution Day, Human Rights Day, etc are celebrated with fervour and taking rallies in the town. Blood Donation camps and Tree Plantation Drives on the sprawling campus are organised.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0



File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>D. Any 1 of the above</b>

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

890

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

799

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The students who join UG Courses hail from various Social Economic and Academic backgrounds. They are sensitised to become aware of the difference between their previous learning with the present learning methodologies and to upgrade themselves in the light of the new pattern of study at UG level that varies from the School and Junior college levels. The students are being trained to cope with the learning objectives of higher education, acquainting them with the objectives of the higher education, semester examination system, and CBCS pattern. The teaching fraternity involved in the programme sensitises and enlightens the students about new Academic Ambience. The class wise in charge faculty collect the students' profile that contains the complete information about them. Each faculty thoroughly analyses the profile of the students and classifies the different capabilities and needs and requirements of the students. In this process, the slow learners are identified, particularly in Commerce and Computer Science Classes, who didn't opt for these subjects in their previous course of study. Remedial measures such as conducting a Bridge Course at the initial stages of learning helps the slow learners to aid / improve their learning.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2457	80

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The students who join UG Courses hail from various Social Economic and Academic backgrounds. They are sensitised to become aware of the difference between their previous learning with the present learning methodologies and to upgrade themselves in the light of the new pattern of study at UG level that varies from the School and Junior college levels. The students are being trained to cope with the learning objectives of higher education, acquainting them with the objectives of the higher education, semester examination system, and CBCS pattern. The teaching fraternity involved in the programme sensitises and enlightens the students about new Academic Ambience. The class wise in charge faculty collect the students' profile that contains the complete information about them. Each faculty thoroughly analyses the profile of the students and classifies the different capabilities and needs and requirements of the students. In this process, the slow learners are identified, particularly in Commerce and Computer Science Classes, who didn't opt for these subjects in their previous course of study. Remedial measures such as conducting a Bridge Course at the initial stages of learning helps the slow learners to aid / improve their learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Institute has utilised UGC-BSR Grants and augmented its

Laboratories. All of them are fully furnished with requisite equipment and other ICT Tools (LCD Projector, PCs, audio-visual equipment etc) which are used extensively by the faculty and the students in T&L Process, thus e-learning is promoted. The Institute also 20mbps has Internet connectivity by which Internet can be accessed in all the labs and other vital installations. During the pandemic times, virtual classes were engaged only due to the availability of ICT Infrastructure. When ICT is integrated into lessons, the students become more engaged in their work. It is observed that the technology provides different opportunities to make it more fun and enjoyable. The college library subscribes to NLIST by which a repository of e-journals is accessed in e-learning center which houses 30 Computers with Internet connectivity.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

0

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### **2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

##### **2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

14

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### **2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

##### **2.4.3.1 - Total experience of full-time teachers**

24

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## **2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institute is affiliated to Rayalaseema University which is in turn governed by the A P State Council of Higher Education (APSCHE) in the Academic matters. In the CBCS System, there's provision for Internal as well as External Assessments for which 30% and 70 % of marks allocated respectively in all the subjects and the question paper pattern is prepared in a way to help the students to excel in External Assessment. Usually, two Internal exams are conducted per each subject in a Semester and an average score of these two tests is calculated and recorded on the University web portal for addition to the External Marks. After first Internal exam, the students who did not perform well in the test are suitably advised to better their score in the subsequent exams, particularly External exam. Mock practical exams are conducted prior to the Public Practical exam. The students are intimated the batch wise schedule in the departmental notice boards and these exams are conducted as per the schedule. It enables the students to face public exams with greater confidence level.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Internal Assessment is paramount in the T & L Process of CBCS System. 30% of marks are allocated for the Internal Assessment in all subjects. The Examination committee oversees the conduct of Internal Assessment in the Institution. Usually, two Internal exams are conducted per each subject in a Semester and an average score of these two tests is calculated and recorded on the University web portal for addition to the External Marks. After first Internal exam, the students who did not perform well in the test are suitably advised to better their score in the subsequent exams, particularly External exam. If there are any grievances regarding the evaluation, the students are advised to bring the matter to the department concerned for early and fair redressal. If any grievance couldn't be resolved at the department, there's mechanism to bring such matter(s) to the Examination Committee (No such case has been reported so far). Mock practical exams are conducted prior to the Public

Practical exam. The students are intimated the batch wise schedule in the departmental notice boards and these exams are conducted as per the schedule.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Every Course and Program offered to the students is designed to achieve certain outcome. Student centric teaching, Testing and evaluation are the tools to gauge outcome Based Education. Curriculum designers state it clearly in the prescribed syllabus and the same communicated to all the stakeholders. In order to get maximum leverage, the faculty reinforces the outcomes to be achieved during the course of learning and the students are made to realise the same. The faculty understands that optimal realisation of Course Outcomes depends several factors. As the Affiliated College, the Institution is constrained to implement the curriculum and Evaluation process as envisaged by the A P State Council of Higher Education (APSCHE) in turn ratified by the University. In order to obtain Course outcomes in their respective subjects, the faculty prepare their lessons and tests which may reflect the desired outcome without deviating from the University prescribed pattern.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://adonicollege.com/uploads/gallery/media/programme%20outcomes.pdf">https://adonicollege.com/uploads/gallery/media/programme%20outcomes.pdf</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.



As the Affiliated College, the Institution is constrained to implement the curriculum and Evaluation process as envisaged by the A P State Council of Higher Education (APSCHE) in turn ratified by the University. In order to obtain Course outcomes in their respective subjects, the faculty prepare their lessons and tests which may reflect the desired outcome without deviating from the University prescribed pattern. This process may reflect the Program and Course outcomes to some extent. The Institution endeavours to know if the Program and Course outcomes are achieved by including some questions pertaining to this aspect in the Feedback system and in its interaction with the stakeholders. The results of such an exercise help it to reassess and rejig the gamut of T & L Process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

495

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://adonicollege.com/page/student-satisfaction-survey>

**RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

<b>3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year</b>	
<b>3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year</b>	
0	
File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>
<b>3.2 - Research Publications and Awards</b>	
<b>3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year</b>	
<b>3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year</b>	
2	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>
<b>3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year</b>	
<b>3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year</b>	
0	

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Institution has two Platoons of NCC Boys 28 (A) BN Kurnool and two Platoons of Girls Units. Besides, there are three NSS Volunteer units. All of them are actively involved in the Community service as well as social awareness programs throughout the year. Enrolment into NCC & NSS is taken up immediately after admissions for the I year Courses. These Cadets and Volunteers are sensitised to participate in Community Service initiatives.

Given below are the details such programs.

#### NCC Cadets & NSS Volunteers

- regularly conduct Blood Donation Camps.
- Participate in Clean & Green Programs on & off the campus
- Take out Rallies in the town to generate awareness about social issues like "Save Girl Child", "AIDS Control",
- Celebrate important Events throughout the year like: "(Rashtriya Ekta Diwas)", etc
- They generated awareness about the precautions to be taken during Covid and distributed Masks & Sanitizers among the households in Adoni Town.

NCC Cadets participate in various camps organized in various parts of the Country.

The services of these cadets are solicited for maintenance of Queues and rendering voluntary service in nearby Urukunda Eranna, Mantralayam Raghavendraswamy and Ranamandala Anjaneya swamy temple during auspicious occasions when there's heavy rush of pilgrims.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

6

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

10

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during**

the year

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

1

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The Adoni Arts & Science College was established on a 40 Acre Campus in 1962 to cater to the educational needs of the poor students in Rayalaseema Region of Andhrapradesh. Since the inception of the college, its primary objective has been to impart quality Higher Education to the poor. Augmenting the Infrastructural facilities on the campus is a step in that direction. Thanks to the financial Assistance from the UGC, the Successive State Governments and the Philanthropists, the College boasts of excellent Infrastructural facilities in Kurnool district. Today, the college has 50 well ventilated class rooms. State of the Art facilities in all the Science laboratories, three Computer labs with around 200 Computers with 20 mbps Internet facility, six class rooms with ICT Tools (LCD Projectors, Audio-visual equipment) and fully Automated library. Besides, there are separate hostels for boys and girls. There is a Health Centre on the Campus in which a Qualified medical practitioner attends to Health-related issues of the students and the staff. There a branch of Union Bank of India on the Campus for the students and the Staff .

The fully automated library has more than 60000 books. All these helps All round development of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institution has sprawling play grounds of 8 Acres. An Out Door Stadium and an Indoor Stadium were constructed with the financial Assistance of UGC. The former has an Athletic track and a cricket pitch and the latter has 5 Badminton & Shuttle Courts. Besides a well-equipped Gymnasium, there are separate Courts to play Basketball, Hockey, Kho-kho and other outdoor games. All these Sports Infrastructure and facilities are extensively used by the students of the Institution as well as general public. The Authorities host various Tournaments. The Institution has an open-Air Stage where cultural events are organised. Coinciding with the Golden Jubilee celebrations of the college in 2012, a spacious Golden Jubilee Hall was constructed with the financial Assistance of the UGC. The college students use it for conducting various Quiz and other competitions. The state Government Employees use it for conducting review meetings regularly. To provide uninterrupted power supply during the programs, there are two generators of 22 & 20 KV Capacity and two AVCs of Jindal Company. Thus, the Institution boasts of good and spacious grounds and stadia besides sports infrastructure for the use of the students and general public.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

15

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

15



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6130893

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Adoni ARTS AND Science College library is fully automated with Integrated Library Management System (ILMS) supported by 'Libsoft' Software, version 9.8.0 designed and developed by Environ Software Pvt ltd, Bangalore based on the needs of the college in 2011.

The college library is located in a separate building (6830.66 sq.ft),. Libraries are equipped with over 62,319 books, 60 CD/DVDs, 84 Journals, Periodicals, and 09 Newspapers. An average amount of Rs.95886-00 have been spent for the purchase of books, e-books, subscription to journals / e-journals during the Financial Year 2018-2019.

**1. Digital Databases and ICT Services:**

The information retrieval systems in libraries enable the exchange of information and the following are the key features:

- Provision of access to online e-resources and databases of INFLIBNET (N-LIST-Programme)
- Separate digital section is available with 32 computers for accessing digital resources available in the form of CDs/DVDs & NLIST .
- Provision of access to old question papers, news paper clippings and college archives through Institutional Digital Repository.
- Institutional membership in INFLIBNET (N-LIST).
- The library provides free open e-resources through "AAS COLLEGE LIBRARY WHATSAPP group" to the faculty and students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

<b>0.11</b>	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>	
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>	
<b>92</b>	
File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>
<b>4.3 - IT Infrastructure</b>	
<b>4.3.1 - Institution frequently updates its IT facilities including Wi-Fi</b>	
<p>The Institution has separate Computer Labs for the departments of Computer Science &amp; Commerce which house around 200 computers. Besides, there are Computers in all the Departments, the Office and the fully Automated Library. All these computers are connected by 20 mbps Internet connectivity and wi-fi. The IT Infrastructure plays a pivotal role not only in the T&amp; L Process but also in transparent and efficient Administration. The IT Hard ware and Software are regularly updated as and when it is found to be necessary. The college library makes use of LIBSOFT Automation software which gets regularly updated to meet the changing needs of the library. The college office is fully automated. In order to get uninterrupted and speed Internet connectivity and wi-fi to all the Computers on the Campus, a300 mbps band width Internet connection from Bharath Fibre Net is being used in the college. The Institution plans to upgrade the existing speed keeping view the future needs.</p>	

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.3.2 - Number of Computers**

250

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

2863867

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institution follows the Standard operating Procedure for the maintenance and augmentation of infrastructure on the Campus 1. Science laboratories: The maintenance of science laboratories is carried out by the respective departments under supervision of the in charge of the department with the sub staff (Lab attendant). Before the commencement of the academic year, an internal lab audit is conducted to verify the articles as per the entries in the Stock Registers and their working condition by the respective departments. Minor repairs of the articles are undertaken with contingency funds. At the end of each academic year annual verification committee is constituted for the verification of the articles with the Stock Registers and in-charges are instructed to update the Stock Registers. 2. Library: The librarian along with his sub staff maintains the library with existing procedures and rules. Stock Registers, Accession Registers, Issue Registers are being maintained and updated from time to time. 3. Sports Equipment: The Physical Director maintains the gym and sports equipment in the college The maintenance of other infrastructural facilities like RO water plant, campus cleaning, washrooms, electrical and plumbing works is done by the supporting staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION	
<b>5.1 - Student Support</b>	
<b>5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
<b>5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>	
2113	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>
<b>5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year</b>	
<b>5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year</b>	
0	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health</b>	<b>E. none of the above</b>

and hygiene) ICT/computing skills	
File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
0	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>B. Any 3 of the above</b>

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

16

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

14

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil



**Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

The Administration of the Institution is decentralised. In the beginning of the Academic year, The Principal constitutes various committees with the Principal as Ex-officio Chairman and appoints a Convenor for each committee. The Convenor co-opts the members of the respective committee. In the process, in order to air their views and concerns on various matters of Academic interest, from two to four student representatives on the basis of merit are nominated on these committees on the advice of the Convenors. The inputs given by the students in the matters relating to curricular, co-

curricular and extracurricular activities that take place in the college is vital.

Thus, the Students have representation in the following committees. 1. Student Grievance and Redressal Committee 2. Women Empowerment Cell 3. Cultural Committee 4. Sports Committee 5. Library Committee 6. Special Fee Committee

7. Purchase Committee These committees meet at regular intervals and discuss relevant matters. The students actively take part in organising National festivals, Sports Day and any other Important event organized on the Campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institution has an Alumni Association and it is actively contributes to the development of the Institution. But, it is

not yet registered.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Since the inception of the Institution in 1962, its primary objective has been to impart quality Higher Education to the poor. The same ideals are embedded in its Vision & Mission Statement which is subsequently redefined to reflect the changed times. .

#### Vision

The Adoni Arts & Science College devoutly aspires

- To impart Quality Higher Education to the student youth hailing primarily from a rural background.
- To make effective use of Advanced technology to improve the quality of Pedagogy as well as self-learning techniques.
- To give training in Communication Skills & Soft Skills and provide good command over English language thereby enhancing their employability.
- To arrange Placement Drives on the campus by inviting various reputed industrial establishments.
- To regularly conduct in-house session for the Personality Development of the student youth.

#### Mission

- Motivating the students to face the challenges of life.
- Installing the spirit of Nationalism and Socialism in the students.
- Inculcating ethical principles and human values in the youth.
- Imparting the ability to face the competition from their peers from Metropolitan & Urban backgrounds.
- Helping the students to overcome their sense of diffidence in facing new challenges by augmenting their skills.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution being Aided, the Chairman of the college is the head of Manging Committee and the Secretary & Correspondent is vested with all powers pertaining to the Institute. But the Principal and the faculty enjoy functional autonomy in respect of all Academic matters. The Principal being the head of the Institution, He/she takes major decisions pertaining to academic, administrative and other matters in consultation with the Senior faculty. Various committees in which the students and the staff are members are framed for the successful conduct of various functions and activities. The Committee Conveners and in charges of the departments have functional autonomy to decide on the various departmental events. The conveners and in charges of the departments play a crucial role in decentralising the resources by scheduling the activities of the department and assigning responsibilities to the respective department faculty. They are also involved in proposing the framing timetable, subject allocation, assigning department coordinators for various committees, organizing Seminars and Workshops, arranging Field visits etc. Thus, decentralization provides efficient and transparent administration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institution has always been working with a Strategic plan in respect of achieving Academic Excellence, imparting employability skills and inculcating social values among the students.

**Academic Excellence:** The Institution's raison d'être has been to impart Quality Education to the students, hence it's embedded in the Institution's Vision & Mission Statement. The Institution encourages the faculty to attend webinars and workshops to improve the quality of T & L. The students are guided to register themselves in relevant Certificate Courses offered by IGNOU as they may improve employability skills. The Institution is planning to involve the Alumni of the college in 'Knowledge Sharing Program' by which the Alumni share skill-based knowledge with the students thereby enriching their knowledge and employability skills. Furthermore, the Institution plans to involve Skill Development Council in training and organizing Placement Drives on the campus. To inculcate civic sense and social responsibility among the students, the NSS Volunteers and the NCC Cadets are involved in many Outreach programs. There has been a great demand from the students to enrol themselves as NCC Cadets as it instils patriotism and discipline among the students besides offering potential to serve in the Army.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://adonicollege.com/page/vission-and-mission">https://adonicollege.com/page/vission-and-mission</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institution is promoted by the Rotary Club of Adoni and managed by The Adoni College Educational Society. It is governed by the bylaws framed at the time of establishment of the Institution in 1962. It was established by the Philanthropists and Industrialists of Adoni Town with the primary objective of imparting Quality Higher Education to the poorer sections of the society. All the donors or their representatives constitute the General Body who elect the members of the Governing Body and the Board of Directors in Annual General Body Meeting besides electing the Chairman and the Secretary and Correspondent.

These bodies guide and monitor all matters pertaining to Administration and ensures effective implementation of the plans of IQAC. They undertake and ratify all appointments including that of the Principal abiding by norms and pertinent guidelines. They also ensure proper mobilization and utilization college funds. Subsequently, get the funds utilization audited by competent Agencies. In brief, these bodies corroborate effective implementation of the Institution's Vision & Mission Statement.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Management of the Institution provides various welfare schemes to all the teaching and non-teaching staff in recognition of their contribution towards its development and progress. The staff (both the teaching and non-teaching) of the college broadly fall into two categories viz, the Aided Staff that receive salaries and other financial incentives from the State Government and the Un-Aided Staff that work for the Consolidated pay being paid by the Management from its resources. The Management of the Institution takes good care of the Un-Aided Staff by timely payment of their salaries besides giving Annual Increment, 6 month full pay maternity leave for the female staff, partial reimbursement of medical expenses, etc The Institution extended the facility of Employee Provident Fund to the members of both Un Aided Teaching and Non-Teaching staff. Thus, it creates healthy, loyal and satisfied employees for the organisation and enhances the work efficiency. The Aided Staff are paid two months Earned leave encashment by the Management after their retirement. Of late, the State Government is providing the same facility. Moreover, the Management reimburses the TA & DA of the staff who attend any Seminars / workshops.

File Description	Documents
Paste link for additional information	<a href="#">0</a>
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year****6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes,**



**Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

16

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

Performance Appraisal of the Teaching staff of the Institution is strictly done as per the norms of the Commissionerate of Collegiate Education (CCE) to gauge the abilities of the staff. There are well defined parameters to assess the performance of the Teaching staff. The assessment is done at the end of every academic year by a set of well-defined parameters pertaining to various academic activities and initiatives. Appraisal of the Teaching staff is taken into consideration for their career growth. The Government of Andhrapradesh has not evolved a mechanism / process to gauge the performance of the non-teaching staff. As and when, it is adopted, the same will be implemented in the Institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.4 - Financial Management and Resource Mobilization****6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the**

various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution, being an Aided one, receives grants as Budget from AP State Government towards the salary of the Aided Staff. In order to ensure transparency in utilization of the financial resources of the college, the accounts of the college are being audited regularly. The institutional accounts are audited by internal and external Auditors.

1. Internal Audit: The UGC accounts and Aided Sections Fee Accounts are regularly audited by the local auditors as well as by the Auditors deputed by the Commissioner of Collegiate Education A.P Vijayawada. The grants received from the UGC are audited by a Local Audit Agency prior to sending the Utilization Certificate. Un Aided Fee Accounts are audited by a Local Audit Agency.

2. External Audit: The external audit is done by the officials of the Accountant General, Government of India. (In recent times, External Audit has not taken place) Following are the source documents that are reviewed during such audits: Cash books of different categories, service registers, register of increments, pay bills, pay bill register, leave account register, pay fixations, last pay certificates, allowances sanctioned, register of loans, register of recoveries, Attendance Registers, Pension register, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution has several sources of mobilization of funds for optimal utilization of Resources. The major resource of funds is generated through admission fees collected at the time of admission from the students who join Aided.as well as the self-financed courses. The amount so generated is utilised towards the payment of un-Aided staff who constitute a majority of work force of the Institution. Other major source of Institutional funding is development grants from the UGC. The college incurs expenditure on addition and up-gradation of capital assets like computers, ICT enabled teaching aids, laboratory equipment and apparatus and run day to day administration.

The Library has a E-Learning centre which houses 30 computers which are connected by Internet. A nominal fee of Rs 5/- per hour is charged for browsing the net. The income thus generated is utilized to meet the expenditure (electricity bill, net bill) to run the centre. There is an Indoor Stadium on the campus which was constructed with UGC Funds. There are six badminton courts in it. It is kept open for general public who pay monthly / Annual membership. The income thus generated is utilised for the maintenance of the Indoor Stadium.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the Institution follows Quality Assurance Strategies and Processes which accomplish the Vision and Mission Statement of the Institution by primarily focusing on methods to provide a need based and value-based education, to the poorer sections of the society. The Institution is always committed to provide quality Higher Education and student support services through appropriate teaching- learning strategies, evaluation and student-centred activities. The following are the initiatives institutionalized as a result of IQAC initiatives during the last five years are: Promoting ICT based & student centric Teaching and Learning,

Professional Development of the staff through Seminars

Continuous Comprehensive Evaluation of the students.  
Infrastructural Development of the Institution.

Focus on enriching Employability Skills & host Placement Drives

Encourage Community based social outreach programs by NCC & NSS Volunteers The IQAC strives to sustain quality in all activities of the institution, including teaching, learning, research and extension. The students are the main stakeholders of an educational system. Through the Student Satisfaction Survey, feedback of the main stakeholders is obtained and necessary measures are adopted to maintain quality education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teachers have autonomy with regard to Teaching Learning Process, their strategies are positively guided and checked at various levels as described below.

The Institutional set up reviews Teaching-Learning Process, learning outcomes at frequent intervals at different platforms

- IQAC is an important avenue where major decisions pertaining to T & L are taken and reviewed through the Student Satisfaction Survey and feedback obtained from the main stakeholders. They are reviewed and necessary measures adopted to maintain quality education.
- The Institution regularly submits relevant data to NIRF for the Accreditation.
- In Departmental reviews involving lecturers in charge and teachers of the department concerned, Academic plan given by IQAC is ratified and results are reviewed periodically prior to the higher review by IQAC.
- In Staff Council meetings, issues pertaining to T & L are discussed initially sometimes so that a greater discussion can be taken up in IQAC Meetings.
- Peer review by the academic advisors of CCE, A.P during academic audit.
- Assessment of Annual Performance Indicators (API) The whole exercise has a reinforcing effect on implementation of curriculum.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Women Empowerment Cell (WEC) of the Institution was established to empower the girl students and the women staff and to sensitise them about their rights and avenues & opportunities open to them and ways to face new challenges in socio- economic and political spheres of life. The Cell initiates several programs throughout the year in this connection.

International Women's Day is celebrated every year on 8th March.

Besides organising the International Women's Day, a Legal awareness programme was organized to generate awareness about issues concerning women. There's a separate women's hostel for the girl students on the Campus which was constructed with the financial assistance of the UGC. To ensure a safe campus and a secured environment, the entire campus is under CCTV surveillance.

There're two NCC Platoons Girls (28 Bn (A)) besides a NSS Girls unit in which many girl students evince interest to enrol and take part in various social programs conducted by NCC & NSS.

The primary purpose of such an initiative is to achieve women empowerment as well as their holistic development.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#"><u>Organising the International Women's Day, a Legal awareness programme was organized to generate awareness about issues concerning women. There's a separate women's hostel for the girl students on the Campus which was constructed with the financial assistance of the UGC. To ensure a safe campus and a secured environment, the entire campus is under CCTV surveillance.</u></a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institution is located on a 40-acre sprawling campus and it is in the midst of lush greenery. There's a Botanical Garden on the campus maintained by the Dept of Botany. Lush greenery produces volume of solid waste. is accumulated in our college, The solid waste includes mainly falling leaves and waste papers. It is managed properly with the help of man power. Every day, the garbage is separated into renewable and non-renewable things. Renewable things are dumped in the pits, to prepare the organic manure for the garden plants and the non-renewable garbage was collected by the Grama Panchayat workers.

E waste management: The Institution is yet to formulate a policy on e-waste management.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above



File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**Since the inception of the Institution, it has been one of**

its objectives, as envisaged in its Mission Statement, to inculcate the Universal Human Values among students. The Institution imparts holistic education through various value-based programs to the students emphasising the Core Values of Higher Education for their overall development. To inculcate moral and ethical values among the students, Motivational talks are arranged and major National festivals are celebrated with patriotic fervour. 'Human Values and Professional Ethics' has been made part of curriculum at UG level, thus these are part of Learning & Evaluation process.

Blood Donation camps are organised with the support of the NCC Cadets & NSS Volunteers on the campus. The blood groups of the students who are willing to donate during the emergencies are given to various hospitals. The personnel in those hospitals contact the lecturer in charge or donors in times of emergency for blood donation. Rallies are taken out to spread awareness about various issues like AIDS , Importance following traffic rules, eradication of child labour , etc concerning the well being of the general public

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Depts of Sociological Sciences organises programs commemorating important days in the calendar year like Voters Day, Human Rights Day. Rallies are taken out in the town & pledges are administered to the students on such important Days thus generating awareness about such matters of National Importance, besides inculcating the cherished values among the students and mould them as responsible citizens of the country.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**  
**4. Annual awareness programmes on Code of Conduct are organized**

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution organizes National Festivals viz., Republic Day, Independence Day and birth anniversaries of the National Leaders, social reformers and eminent personalities with patriotic fervour to inculcate patriotic spirit among the students and promote national integration.

For this year's Republic Day Mr. Krishna , Commissioner,

Adoni Municipality was the Chief on the occasion. All these programs are carefully organised by NCC Cadets and NSS Volunteers, wherein all the staff and the students take active part. Gandhi Jayanti, Rashtriya Ekta Diwas, Martyrs' Day etc are celebrated on the designated days, regularly every academic year. This is an opportunity not only to recall the sacrifices made the Great leaders but also to instil the virtues and the values they stood for in the young minds

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BLOOD DONATION TO THE NEEDY

**Objective:** Donate blood & save lives. Blood is needed for women with complications during pregnancy and childbirth, children with severe anemia, accident victims. The objective of the practice is to help such needy people during emergencies.

**The context:** Safe blood particularly blood of rare group variants is difficult to get during the emergencies. People face hardships in getting blood during such times. In order to help such people, the college students are encouraged to register themselves in the list of blood donors who may be contacted whenever needed.

**Practice:** With the help of local medical practitioners, blood group testing camp is organized with the assistance of college NSS Volunteers and NCC Cadets. The students who are willing to donate blood, register their names with the blood group specifically mentioned in it. Whenever a medical emergency arises, these personnel contact the NSS Officers to

get the info regarding donors for blood donation.

**Evidence of success:** People in the need of blood contacted the donors in the college and received blood from the donors thereby saving precious lives.

**Problems encountered & Resources required:** In case of rare blood groups, it's difficult to find the donors if they had recently donated blood.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Since its inception, the Adoni College has become one of the leading educational institutions in the Rayalaseema Region and has become synonymous for its academic excellence, discipline of its students, committed faculty and a high sense of social responsibility. Major initiatives of the institution in respect of introducing new courses and augmenting infrastructure to keep up with changing times has helped it realise the objectives envisaged in the Vision and Mission Statement.

The Institute has always tried to be in sync with the new trends in Education to remain relevant by adapting to new Teaching and learning methods or undertaking Community service even during the pandemic times. The volunteers of the Institution, braving the implications of the pandemic, have actively participated in Community service programs like maintenance of queues following social distancing protocols in public places, distribution of sanitizers and masks to the general public, conducting awareness programs about the precautions to be followed during the pandemic, etc. It has proven that the Institution always rises to the occasion and readily accepts new challenges and prepares the students and the staff to sync with changing times

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.3.2 - Plan of action for the next academic year

1. To provide quality education which paves the way for the better future to the students of various backgrounds from rural areas.
2. To impart skills which are required for placements through Skill Development centre thereby improving the students' Placement & through rigorous Campus Recruitment
3. To inculcate interest among the students towards games and sports.
4. To continue conducting more extension activities, such as blood donation camps, Swachh Bharath and Swachhata Pakhwada, etc., through NCC and NSS.
5. Encouraging the faculty members to apply for minor and major research projects.
6. Planning to conduct national seminars/conferences.
7. Organising Student Centric activities: Inter-Collegiate - Cultural and academic events, Industrial visit / field trips, guest lectures, placement activities, exhibition/fairs etc.
8. Encourage faculty to apply for minor and major research projects
9. Organising guest lectures by inviting experts from various fields.
10. To introduce relevant certificate courses