

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

### Part – A

#### 1. Details of the Institution

1.1 Name of the Institution

The Adoni Arts and Science College

1.2 Address Line 1

Yemmiganur Road

Address Line 2

ADONI

City/Town

Kurnool (Dist.)

State

ANDHRA PRADESH

Pin Code

518302

Institution e-mail address

[adonicollege@gmail.com](mailto:adonicollege@gmail.com)

Contact Nos.

08512-230582,

Name of the Head of the Institution:

Dr.S.Swarupa Rani

Tel. No. with STD Code:

08512-231345

Mobile:

9849160594

Name of the IQAC Co-ordinator:

K Prakasa Rao

Mobile:

9703018854

IQAC e-mail address:

[adoniccollegeiqac@gmail.com](mailto:adoniccollegeiqac@gmail.com)

1.3 NAAC Track ID (For ex. MHCOGN 18879)

APCOGN13280

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC-66/83/2014 dated 23-05-2014

1.5 Website address:

[www.adoniccollege.com](http://www.adoniccollege.com)

Web-link of the AQAR:

<http://www.adoniccollege.com/PDF/AQAR-2015-16.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B <sup>++</sup>	81.70	2007	2012
2	2 <sup>nd</sup> Cycle	B	2.21	2014	2019
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

01-06-2010

1.8 AQAR for the year

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR **2013-14 submitted to NAAC on 05/09/2014** (DD/MM/YYYY)
- ii. AQAR **2014-15 submitted to NAAC on 15/09/2015** (DD/MM/YYYY)
- iii. AQAR **2015-2016 submitted to NAAC on 22/08/2016** (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

#### 1.10 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☐

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

#### 1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☒

Others (Specify)

#### 1.12 Name of the Affiliating University (for the Colleges)

Royalaseema University, Kurnool

### 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence	<input type="text" value="-----"/>	UGC-CPE	<input type="text" value="-----"/>
DST Star Scheme	<input type="text" value="-----"/>	UGC-CE	<input type="text" value="-----"/>
UGC-Special Assistance Programme	<input type="text" value="-----"/>	DST-FIST	<input type="text" value="-----"/>
UGC-Innovative PG programmes	<input type="text" value="-----"/>	Any other ( <i>Specify</i> )	<input type="text" value="-----"/>
UGC-COP Programmes	<input type="text" value="√"/>		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="06"/>		
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>		
2.3 No. of students	<input type="text" value="02"/>		
2.4 No. of Management representatives	<input type="text" value="01"/>		
2.5 No. of Alumni	<input type="text" value="01"/>		
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="00"/>		
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>		
2.8 No. of other External Experts	<input type="text" value="01"/>		
2.9 Total No. of members	<input type="text" value="13"/>		
2.10 No. of IQAC meetings held :	07		
2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="02"/>	Faculty <input type="text" value="03"/>
Non-Teaching Staff Students	<input type="text" value="02"/>	Alumni <input type="text" value="01"/>	Others <input type="text" value="---"/>

2.12 Has IQAC received any funding from UGC during the year? Yes ☒ No ☐

If yes, mention the amount

**Rs.3, 00,000/-**

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

Climate change – Bio-Diversity and positive approaches

2.14 Significant Activities and contributions made by IQAC

Inauguration of Entrepreneurial Development –Incubation Centre  
Arranging Guest Lectures  
Encouraged staff to use ICT Techniques in Teaching Learning process, to participate in seminars  
And to engage in quality research work  
Training the students for the on & off campus Placement Drives  
Arranging Field Trips for the Departments  
Arranging Tournaments & other extra-curricular Activities for the students

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
1. Close monitoring of students in their academic pursuit	1. Resulted in the quality of students reflected in their academics
2. To encourage staff in research work	2. The staff participated in Seminars and Workshops.
3. Starting New Courses	A Two year B.Ped Course started

\* Attach the Academic Calendar of the year as Annexure. (Enclosed)

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

AQAR was approved by the Governing Body.

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	---	----	----	----
PG	2	---	2	
UG	14	---	8	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	1	---	---	---
Others				
<b>Total</b>	17	---	10	---
Interdisciplinary				
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/~~Core~~/~~Elective option~~ / ~~Open options~~

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	PG-2, UG-14
Trimester	
Annual	UG-14

1.3 Feedback from stakeholders\* Alumni ☐ Parents ☐ Employers ☐ Students ☒

(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

*\*Please provide an analysis of the feedback in the Annexure*

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

YES, the CBCS was introduced during this Academic year in Andhra Pradesh. An affiliated college of Rayalaseema University the new syllabus is followed. CBCS involved thorough revision of the syllabus in all subjects. New subjects like Human Values and Professional Ethics and Communication Skills and Soft Skills were introduced.

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

A Two year B.Ped Course started with an intake of 50 students per tear

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	26	4	22	----	----

2.2 No. of permanent faculty with Ph.D. 13

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	--	41	--	--	--	--	--	--	--	41

2.4 No. of Guest and Visiting faculty and Temporary faculty 2 1

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	0	5	1
Presented papers	0	3	0
Resource Persons	0	3	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Smart boards, ICT classroom, PPTs, Simulated experiments, Digital Herbarium, Digital Assignments, MANA TV,

2.7 Total No. of actual teaching days during this academic year 220

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Not Applicable

2.9 No. of faculty members involved in curriculum restructuring / revision/ syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 6

2.10 Average percentage of attendance of students 76%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	157	2	38	53	5	62.42
B.Sc.	309	29	132	32	--	62.45
B.Com & BBM	370	20	179			73.24

#### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- The IQAC facilitates the academic activities ensuring quality in Teaching, Learning, Evaluation, Research and Extension Activities.
- The Institution ensures the quality of administration by having the hierarchy of authorities. The supreme body in the Institution is the college management committee where the Principal is the ex-officio member, acting as a liaison between the faculty members and the management.
- The Staff Council headed by the Principal is the highest body to plan, evaluate and monitor the academic activities in the college. The academic work plans are charted out by the respective Heads of the Departments. They monitor the work play and give feedback from time to time in the staff council meeting.
- The quality policy of the college is periodically discussed, reviewed by the Members of the management committee, Principal and IQAC.

#### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	----
UGC – Faculty Improvement Programme	----
HRD programmes	----
Orientation programmes	----
Faculty exchange programme	----
Staff training conducted by the university	----
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	10
Others	----

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	21	34	---	27
Technical Staff	---	01	---	01



## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The faculty are encouraged to apply for minor /major research projects. Four Minor Research Projects have since been sanctioned by UGC-SERO. The Faculty are also advised to sensitize the students on research methodology and efficacious learning practices.

It has always been the endeavour of the Institution to promote research and inculcate scientific temper in the members of the staff and students. The IQAC and the Research Committee leave no stone unturned in creating an ambience of research on the campus. Upon recommendations of the Research Committee, the college has applied for a Research Centre to Rayalaseema University, Kurnool. It is in process. In spite of this, the faculty with Ph.Ds and M.Phils have taken the initiative to guide their colleagues in their departments and alumni of the institution are given preference.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs. Lakhs	---	---	---	---

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	05	05	---
Outlay in Rs. Lakhs	---	1,27,500	9,27,500	---

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects-04				
Interdisciplinary Projects				

Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences Organized by the Institution

Level	International	National	State	University	College
Number					1
Sponsoring agencies					NIIT

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency  From Management of University/College   
**Total**

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	---
	Granted	---
International	Applied	---
	Granted	---
Commercialised	Applied	---
	Granted	---

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them



3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  08 State level  02  
National level  --- International level  ---

3.22 No. of students participated in NCC events:

University level  6 State level   
National level  6 International level  ---

3.23 No. of Awards won in NSS:

University level  --- State level  3  
National level  --- International level  ---

3.24 No. of Awards won in NCC:

University level  --- State level  ---  
National level  --- International level  ---

3.25 No. of Extension activities organized

University forum  --- College forum  ---  
NCC  06 NSS  08 Any other  ---

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Rendered services in Urkunda Eranna Temple on all Monday and Thursdays during the month of *Shravan*.
- Rendered services at Rana Mandal Temple on all Saturdays during the month of *Shravan*.
- Traffic Control programs and Blood Donation Camp.
- Anti-Dowry Cycle Rally in Adoni Town
- AIDS Awareness Rally on December 1, 2014.
- Distributed cloths, food grains ,etc in old age homes
- Planted saplings in the college campus & maintained cleanliness on the campus
- Participated in Legal Awareness Rally
- Polio vaccination camps
- The college hosted Divisional Level Youth Festival where in NSS Volunteers from all Degree Colleges in Adoni Division participated in Quiz, Elocution, Essay writing and Photo Exhibition Competitions

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	40 acres			
Class rooms	52			
Laboratories	16	--	--	
Seminar Halls	2	--	--	
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	15	--	--	
Value of the equipment purchased during the year (Rs. in Lakhs)	12		UGC	
Others				

#### 4.2 Computerization of administration and library

Computerization of administration and library has been completed.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	59375	3716752	810	206093	59375	3822428
Reference Books	5250	475000	250	100000	5250	585000
e-Books	e-Books are accessed through INFLIBNET in e-Learning centre					
Journals	30	75000	5	4000	42	70000
e-Journals	e-Journals are accessed through INFLIBNET in e-Learning centre					
Digital Database						
CD & Video	46	16000	-----	----	46	16000
Others (specify)						

#### 4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	226	5	20MBPS internet connection through LAN available on all computers	1	0	10	16	
Added	---							
Total	226	5		1	0	10	16	

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

20MBPS internet connection through LAN available on all computers

#### 4.6 Amount spent on maintenance in lakhs:

i) ICT

----

ii) Campus Infrastructure and facilities

----

iii) Equipments

----

iv) Others

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**Total :**

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

It has been the endeavour of the IQAC to strengthen the Student Support Services, which are the crucial and critical components of the Institution. The student-ward mentoring system, Remedial Coaching, Grievance Cell and the Placement Cell are constituted so as to track the progression of the students and to address their issues.

The IQAC regularly takes stock of student support services already provided like RO drinking water system, Health centre, remedial coaching, Entry in Services, Activities of Women Empowerment Cell and provides necessary inputs through the support of the Management for value addition in the existing services and introducing newly felt services.

#### 5.2 Efforts made by the institution for tracking the progression

The details of the outgoing students are kept with the Placement Cell of the College to track their progression.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2822	97	---	----

#### (b) No. of students outside the state

----

#### (c) No. of international students

-----

No	%
2140	76

Men

Women

No	%
682	24

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
186	629	26	2076	02	2919	175	615	26	2004	02	2822

Demand ratio 1:3

Dropout 4 %

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Under UGC scheme of Entry in Service Coaching classes for the SC/ST/OBC/EBC sections of the Society are conducted to prepare them for the Competitive exams

No. of students beneficiaries

90

### 5.5 No. of students qualified in these examinations

NET	<input type="text" value="---"/>	SET/SLET	<input type="text" value="---"/>	GATE	<input type="text" value="---"/>	CAT	<input type="text" value="---"/>
IAS/IPS etc	<input type="text" value="---"/>	State PSC	<input type="text" value="---"/>	UPSC	<input type="text" value="---"/>	Others	<input type="text" value="---"/>

### 5.6 Details of student counselling and career guidance

The college is identified as a Nodal Centre for Skill Development Training Programs by AP State Skill Development Corporation (APSSDC).

Online Training Program for the final Degree Students for various competitive exams is in progress.

A Mega Recruitment Drive was organized by APSSDC on our campus on December, 3, 2016 for the outgoing UG final year students and passed out Graduates. Eight reputed companies participated in the Drive for which about one thousand graduates registered. 323 candidates including sixty students of our college were selected for different positions by these. Companies.

No. of students benefitted

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
3	350	65	04

### 5.8 Details of gender sensitization programmes

Save Girl Child & Anti –Ragging sensitization programs were conducted by Women Empowerment Cell of the college to generate Awareness about these Social issues among the girl students.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution /Management	15	1,00,000
Financial support from government	2987	Rs.1,82,92,700/-
Financial support from other sources	----	----
Number of students who received International/ National recognitions	----	----

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

##### **Vision**

- To impart quality higher education to the student youth hailing primarily from a rural back ground
- To make effective use advanced technology to improve the quality of pedagogy as well as self-learning techniques
- To give training in communication skills, soft skills and provide good command over English language thereby enhancing their employability
- To arrange placement drives on the campus by inviting various reputed industrial establishments.



**Mission**

- Motivating the students to face the challenges of life.
- Instilling the spirit of nationalism and socialism in the students.
- Inculcating ethical principles and human values in the youth.
- Imparting the ability to face the competition from their peers from Metropolitan and Urban backgrounds
- Helping the students to overcome their sense of diffidence in facing new challenges by augmenting their skills

**6.2 Does the Institution has a Management Information System**

Yes

**6.3 Quality improvement strategies adopted by the institution for each of the following:****6.3.1 Curriculum Development**

The institution, being affiliated to Rayalaseema University, Kurnool, has little freedom in designing curriculum. But six members of the faculty are the members of Board of studies of the University in various disciplines and they have a say in the framing the syllabus and designing the Question paper

**6.3.2 Teaching and Learning**

The faculty is encouraged to adopt learner centric teaching methodology there by providing interaction between the teacher and the taught

**6.3.3 Examination and Evaluation**

CBCS (Choice Based Credit System) was introduced during this academic year. In this system 30 marks are allocated for Internal assessment and 70 marks for External assessment in all subjects. Of 30 marks, 20 marks are to be awarded by conducting Two Internal Examinations and 10 marks are to be awarded by conducting Seminars in the respective subjects. The schedule for the Internal assessment and Seminars is prepared by the College which is followed by all the Departments. The Question papers are prepared for the Internal Examinations and the Answer scripts are evaluated. Besides, the examination committee prepares the detailed schedule for the Unit tests, Term End Examinations and the same schedule is scrupulously followed. The marks are uploaded to the university exams web portal prior to the commencement of the public exams.

**6.3.4 Research and Development**

Establishment of Central Research Facility (CRF) is the first step taken in the direction of promoting research in the Institution it has started to pay dividends. The Institution has formally sent an application for the recognition of CRF as a Research Centre for the P.G. and Research Scholars of Affiliating University. The faculty of the College have sent separate application seeking formal approval of the University for guiding M.Phil. and Ph.D. Research Scholars. Formal approval for these are awaited.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

The Library is fully automated. The institution has a separate ICT centre which houses 24 computers and its being used to train the faculty and the students in the basics of computers. These labs are also being used to conduct online Departmental Examinations of the State Government and Banking Sector Departmental Examinations.

### 6.3.6 Human Resource Management

IQAC reviews not only the performance but also the support inputs for improving working conditions to enhance Human Resource efficiency.

### 6.3.7 Faculty and Staff recruitment

The state Government has imposed an indefinite moratorium on the recruitment of Aided Teaching and Non-Teaching staff since 2000. This has led to a crunch in the number of regular staff. The Management is impelled to recruit temporary staff (Teaching and Non-Teaching) on consolidated pay. The management adopts transparent procedure in the recruitment process giving due weight age to merit and experience.

### 6.3.8 Industry Interaction / Collaboration

As part of collaborative activities, an MOU with National Skill Development Corporation was signed. It conducts Technical training for various jobs in Banking, Retail Marketing, BPOs, etc.

### 6.3.9 Admission of Students

There is an absolutely foolproof and transparent mode of admission into all the courses. Admissions are done strictly according to the merit, following reservation policies as per Government rules in vogue. An ad-hoc committee is formed to monitor and conduct admissions as per the rules framed by the Government to ensure social justice.

### 6.4 Welfare

Teaching	Insurance coverage for the staff on COP	schemes
Non teaching	Insurance coverage for the staff on COP	
Students	-----	

### 6.5 Total corpus fund generated

-----

### 6.6 Whether annual financial audit has been done

Yes

☒

No

☐

### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE	Yes	IQAC
Administrative	Yes	CCE	Yes	IQAC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes      Yes ☒ No ☐

For PG Programmes      Yes ☒ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NOT APPLICABLE

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NOT APPLICABLE

6.11 Activities and support from the Alumni Association

- Conducting Campus Recruitment Drives (CRDs)
- Extending financial support for the Development of Infrastructure on the campus
- Extending Financial support to the poor Meritorious students.

6.12 Activities and support from the Parent – Teacher Association

- Necessary financial support for providing the required furniture for the class rooms
- Suggestions for improving academics, Administration and General discipline are elicited in the bi-annual Parent –Teacher Association meetings for future planning.

6.13 Development programmes for support staff

The faculty is encouraged to attend training programs in their respective core subjects besides attending extension lectures of external domain experts.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Conducting Green Audit
- Installation of Solar lighting system
- Establishment of Botanical Garden
- Construction of check dams
- Generating awareness among the students to make the campus plastic free.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- 1) Wi-Fi enabled campus.
- 2) A Centre for differently-abled students was established. Construction of ramps for differently-abled and extending continuous support to the students with special needs by providing tricycles, wheel chairs and medical assistance.
- 3) Every third Monday vehicle free day. Plastic free is observed every third Friday.
- 4) Regular Campus Recruitment Drives initiative by Multi National Companies like DATAWIND & CAPGEMINI & AUROBINDO PHARMA
- 5) Blood grouping and Blood donation camps are conducted regularly.
- 6) Golden Jubilee Merit Scholarship awards, carrying a cash award of Rs.5000/- each are being given every year to the toppers of all classes in the college by the Management.
- 7) Botanical garden with Medicinal Plants.
- 8) Solar Street Lights.
- 9) Automated Library.
- 10) From this Year onwards, Best Students in all Streams of UG Courses adjudged on the basis of All round Performance in the First Two Years of UG Course are being awarded with Lenovo Tabs in their Third Year UG Course by the Management.
- 11) CC Cameras
- 12) Saturday Activity day
- 13) E-Learning material pooled up and enabled students to watch videos on various subjects in 8 e-class rooms.
- 14) Mana TV
- 15) Touch sensitive boards in Science Lab, English Lab and Meeting Hall.
- 16) Training programs for outgoing final year degree student on English Communication Skills, Interview Skills.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Successful in promoting Extensive use of ICT in Teaching-Learning processes
- Certificate Course in Tally for B.Com Students Successfully completed.
- Utilization of more UGC grants to improve infrastructure on the campus there by Aiding Teaching learning processes
- Construction of Indoor & Outdoor Stadia under UGC Grants completed and inaugurated.
- Conduct of CRDs for student placement.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Extensive use of ICT in Teaching-Learning processes
2. Blood grouping and Blood donation camps are conducted regularly

***\*Provide the details in annexure (annexure need to be numbered as i, ii, iii)***

7.4 Contribution to environmental awareness / protection

- Plantation of saplings
- Making the campus plastic free
- Observing Vehicle free Campus once a month
- Conducting Green Audit

7.5 Whether environmental audit was conducted?

Yes

☒

No

☐

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

## 8. Plans of Institution for next year

- Starting new UG and PG Courses.
- Starting new add on Certificate courses.
- Applying for Minor / Major Research Projects
- Applying for Mini Research Projects by students
- Applying for more UGC Grants to improve infrastructure and teaching learning methods.
- Hosting National Seminars/Workshops.
- Arranging more Guest Lectures.
- Steps to motivate the faculty to take up research related activities.
- Arranging field trips / Educational tours
- Strengthening student-centric activities /environment on the campus.
- Arranging more CRDs (Campus Recruitment Drives)

Name K Prakasa Rao



*Signature of the Coordinator, IQAC*

Name CA B.Daivadheenam Reddy, Correspondent



*Signature of the Chairperson, IQAC*

### Annexure I

#### **Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission